



# HAZI A.K.KHAN COLLEGE

ESTD :2008

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49/Cons/Tender/2017

Memo No.

~~/HAKKC/2017~~

Form: Teacher-in-Charge / Secretary

Date. 17 / 3 / 2017

## DETAILED NOTICE INVITING TENDER

Sealed tenders in prescribed form (obtainable on application eligible) are hereby invited by the undersigned the bonafide & experienced contractors and Registered Co-oprative Societies formed by unemployed Engineers & Labour Co-operatives having credential of similar type of work/higher type of work & they have to abide by the following Terms and Conditions laid hereunder and in Tender Form.

1(a) Application for tender paper should be submitted to the under signed on own letter head pad with seal/address during office hours as per date /time given below in C.I.C along with valid PTCC/PAN CARD/P.Tax/VAT clearance cost and credential (in the form of Payment certificate and completion certificate of a single work) of the Teacher-in-charge / head office must be submitted in original / or attested photocopy there of (if I.T. not available, the PAN No to be given)

(b) In case of running work , work order and up to date payment certificate of Teacher-in-Charge must be produced above the original document will be kept ready and may be called during scrutiny . Payment certificate must be within last five years of similar type of works done by the contractors as specified in Annexure. Partnership deeds and others relevant papers about firm /Co.(in case of registered Firm/Company) should be produced at the time of application if required, especially PT/ PTCC/PAN CARD. Certificate holder name must match with applicants name or necessary documents will have to be attached to prove bonafied.

(c) The cost of Tender paper will be deposited in cash in Office counter (for cost see Annexure ) The date and time schedule is as follows( subject to change, for change /extension TIC, Hazi A.K.Khan College ..... notice board)

### Some important dates are.

- |  |   |
|--|---|
| i) Last Date of Application for Tender paper   |   |
| ii) Scrutiny of paper by Tender Committee on   | : 24/03/2017 up to 3.00 pm  |
| iii) Issue of Tender paper to qualified Contractors<br>(on submission of prescribed fee)                                   | : 25/03/2017 up to 3.00 pm<br>: 27/03/2017 up to 3.00 pm  |
| iv) Dropping of Tender Paper   | : 29/3/2017 up to 2.00 pm in the<br>box kept in this Office   |
| v) Date & time of opening Tender paper   | : 29/03/2017 at 3.00 pm   |
| vi) Date of issue provisional Work Order to selected candidate after opening and selecting of successful tender till ..... | No. separate intimation will be given parties will have to collect Provisional Work Order on their own contact. |

2. The undersigned is not bound to issue tender papers to all the applicants. Decision of tender committee regarding issue of tender papers is final successful applicants will have to contact to this office and collect papers by himself /authorized agent. No separate intimation will be given in this regard.

3. Tender papers will have to be send by registered post or dropped by hand at Tender Boxes kept in this Office and it should reach to the undersigned as per schedule above. Tender papers received after the scheduled time and date will not be entertained. Bonafide tendered it will be opened on the date and fixed time at the office of the undersigned. The intending tenderness may remain present at the time of opening of the tender. Negotiation if any will be done with any/ all tendered on next working day after opening of tender at 12 noon. Necessary notice for negotiation will be displayed this Office notice board only. No others notice will be given. Hence tender to keep close contact with this office then.

4. Time is the essence of contact. The successful contractors must complete the work within the time specified for completion. No extension of time will be allowed except in special case. If any contractors fails to complete the work within the stipulated time the work order issued in his favour will be cancelled without assigning any reason therefore and failure to comply with time frame may lead to penalty as per W.B Form 2911 of PWD an relevant rules. Then undersigned may also proceed to get the balance work completed by any other means including through other contractors. The excess expenditure, if any due to such a step would be recoverable from the unpaid bills./ Security deposite s of the tender. This is a part from any others measure the undersigned may take, including black listing of the contractors, forfeit of earnest money.

5. Earnest money in specified form only noted against the name of work(see Annexure) will have to be deposited the form of D.C.R/ properly pledge N.S.C/ Nationalized Bank Draft drawn on SBI, Daltanpur payable at only in favour of Hazi A.K.Khan College, in favour of the undersigned. The Earnest money will be converted into security money after acceptance. Balance 8% security money will deducted from the bill to constitute 10% security money. The security money will be released as per norms. N.B, DD should be purchased by tenderer himself as release will be done by SBI cheque in his favour only. All successful tender should seek refund of earnest money within thirty days of tender opening.

6. The rate should be quoted in percentage both in figures and well as in words. If the tendered amount is less than 15% of the estimated amount and rate analysis and justification of the tenderes amount would have to be provide along with tender, or tender may be rejected. Any ambiguity in tender rate quotation will be interpreted by Tender Committee only. All over writing/ correction to be clear and signed in full by tenderer .

7. Incomplete tender (including tender with no attachment earnest money as specified) will be rejected summarily. The successful tenders will have to execute formal agreement as per office format on a non-judicial stamp as per rules within seven working days from the date of issue of provisional work order, otherwise work order(provisional) will become null and void automatically without further notice and claims forfeited.

8. Audit report of last finacial year will have to be submitted in case of Engineering Co.Op , and labour Co.Op, Societies. The tender forms are to be received by the Chairman or Secretaries of any member of the society having proper power power of Attorney. No Tender form will be handed over to any out siders. Credentials as specified will have to be produced in case of Eng. Co\_Op and labour Co\_Op Societies.